



Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 23 July 2019

Dear Councillor

CABINET

You are requested to attend a **Cabinet** meeting to be held at **Steve Greenslade Room, County Hall, Usk** on **Wednesday, 31st July, 2019, at 2.00 pm.**

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To consider the following reports (Copies attached):
 - i. **AN INVESTMENT PROPOSAL FOR CALDICOT LEISURE CENTRE** 1 - 4
Divisions/Wards affected: Severnside

Purpose: To seek Cabinet support to instigate a major piece of work that will lead to a fundamental renewal programme for Caldicot Leisure Centre estimated to be in the region of £5.5 million - £6 million.

Author: Ian Saunders, Head of Tourism, Leisure, Culture and Youth

Contact Details: iansaunders@monmouthshire.gov.uk
 - i. **DRAFT APPRENTICE, GRADUATE AND INTERN (AGI) STRATEGY** 5 - 58
Division/Wards Affected: All

Purpose: To present the draft Apprentice, Graduate and Intern (AGI) Strategy (2019-22) and the priorities contained within. To inform members of the proposed creation of an AGI Coordinator post to oversee the implementation of the AGI Strategy.

Author: Hannah Jones – Youth Enterprise Manager

Contact Details: hannahjones@monmouthshire.gov.uk
 - i. **ESTABLISH MONMOUTHSHIRE MED TECH (MMT)** 59 - 72
Division/Wards Affected: All

Purpose: To commit to growing the medical technology sector in

Monmouthshire and to demonstrate this commitment through the establishment of Monmouthshire Med Tech (MMT).

Author: Frances O'Brien – Chief Officer for Enterprise

Contact Details: francesOBrien@monmouthshire.gov.uk

i. **ENTERPRISE - ACHIEVING BALANCE AND STRENGTHENING THE FRONT LINE** 73 - 86

Division/Wards Affected: All

Purpose: To seek approval to reorganise roles and responsibilities within the Enterprise Directorate to balance workloads, reflect synergies in roles and services, and to better reflect service and project demands as far as possible within resources available.

To create additional capacity within the frontline services where significant demands have been identified.

To create career expansion/progression opportunities whilst releasing resource to undertake project based work and general support to the Enterprise Senior Management Team (SMT).

Author: Frances O'Brien, Chief Officer Enterprise

Contact Details: francesobrien@monmouthshire.gov.uk

i. **MONMOUTHSHIRE LOCAL DEVELOPMENT PLAN REVISED AFFORDABLE HOUSING SUPPLEMENTARY PLANNING GUIDANCE** 87 - 148

Division/Wards Affected: All

Purpose: The purpose of this report is to seek Cabinet's agreement to adopt the revised Affordable Housing Supplementary Planning Guidance (SPG) in connection with the adopted Monmouthshire Local Development Plan (LDP). This gives the SPG weight as a material planning consideration in decision-making.

Author: Mark Hand, Head of Planning, Housing and Place-shaping; Louise Corbett, Senior Strategy & Policy Officer, Housing & Communities

Contact Details: markhand@monmouthshire.gov.uk
louisecorbett@monmouthshire.gov.uk

i. **REVENUE & CAPITAL MONITORING 2018/19 OUTTURN STATEMENT** 149 - 184

Division/Wards Affected: All

Purpose: The purpose of this report is to provide Members with information on the revenue and capital outturn position of the Authority based on capital slippage and reserve approval and

deferment.

This report will also be considered by Select Committees as part of their responsibility to,

- assess whether effective budget monitoring is taking place,
- monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
- challenge the reasonableness of projected over or underspends, and
- monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

Author: Peter Davies – Chief Officer – Resources;
Dave Jarrett – Senior Accountant Business Support

Contact Details: peterdavies@monmouthshire.gov.uk

- i. **SECTION 106 EDUCATION CONTRIBUTIONS CONCERNING GILWERN PRIMARY SCHOOL** 185 - 196
Division/Wards Affected: All

Purpose: To consider the terms of use for the remaining education balances arising from the section 106 education contributions received from the Ty Mawr and Cae Meldon housing developments.

Author: Matthew Jones, School and Student Access Manager

Contact Details: matthewdjones@monmouthshire.gov.uk

- i. **SECTION 106 EDUCATION CONTRIBUTIONS CONCERNING YSGOL GYMRAEG Y FENNI** 197 - 208
Division/Wards Affected: All

Purpose: To consider the terms of use for the education balances arising from the section 106 education contributions relating to the Deri Farm housing development, Abergavenny.

Author: Matthew Jones, School and Student Access Manager

Contact Details: matthewdjones@monmouthshire.gov.uk

- i. **WELSH CHURCH FUND WORKING GROUP** 209 - 222
Division/Wards Affected: All

Purpose: The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting 4 held on the 18th July 2019.

Author: David Jarrett – Senior Accountant – Central Finance Business

Support

Contact Details: davejarrett@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

| County Councillor | Area of Responsibility | Partnership and External Working | Ward |
|-------------------------------------|---|--|--------------|
| P.A. Fox (Leader) | <p>Whole Authority Strategy & Direction Lead Officer – Chief Executive</p> <p>CCR Joint Cabinet & Regional Development; Organisation overview; Regional working; Government relations; Public Service Board lead; WLGA lead</p> | <p>WLGA Council WLGA Coordinating Board Public Service Board</p> | Portskewett |
| R.J.W. Greenland (Deputy Leader) | <p>Enterprise and Land Use Planning Lead Officer – Frances O’Brien Support Officers – Mark Hand, Cath Fallon</p> <p>Local Development Plan; Strategic Development Plan; Economic Resilience and Growth; Town Centre Investment and Stewardship; Development Management and Building Control; Housing Delivery</p> | <p>WLGA Council Capital Region Tourism</p> | Devauden |
| P. Jordan | <p>Governance and Law Lead Officers – Matthew Gatehouse, Matthew Phillips, Ian Saunders</p> <p>Council & Executive decision making; Constitution review and implementation of change; Law, Ethics & Standards; Audit and Regulatory WAO Relations Support for Elected Members Democracy promotion & citizen engagement Whole Authority Performance; Whole Authority Service Planning & Evaluation Community Hubs and Contact Centre Community Learning Tourist Information / Museums / Theatre / Attractions</p> | | Cantref |
| R. John | <p>Children & Young People and MonLife Lead Officers – Will McLean, Ian Saunders Support Officers – Nikki Wellington, Sharon Randall-Smith, Richard Simpkins</p> <p>Early Years Education</p> | <p>Joint Education Group (EAS) WJEC</p> | Mitchel Troy |

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|-----------|--|--|-------------|
| | <p>All Age Statutory Education Additional Learning Needs; School Inclusion Post 16 entitlement / offer</p> <p>School standards and Improvement; Education Achievement Service Commissioning Coleg Gwent and University liaison. Leisure / Sport Outdoor education / Duke of Edinburgh Active Travel Countryside / Biodiversity</p> | | |
| P. Jones | <p>Social Care, Safeguarding & Health Lead Officer – Julie Boothroyd Support Officers – Eve Parkinson, Jane Rodgers</p> <p>Children’s Services Fostering & Adoption; Youth Offending Service; Adults Services Whole Authority Safeguarding (children & adults); Disabilities; Mental Health; Health liaison.</p> | | Raglan |
| P. Murphy | <p>Whole Authority Resources Lead Officer – Peter Davies, Frances O’Brien Support Officers – Deb Hill-Howells, Sian Hayward, Tracey Harry, Mark Howcroft</p> <p>Finance; Information technology (SRS); Digital Programme Office Human Resources; Health & Safety; Emergency Planning; Procurement; Land & Buildings (inc. Estate, Cemeteries, Allotments, Farms); Vehicle Fleet / Passenger Transport Unit Property maintenance; Facilities Management (inc. Building Cleaning and Catering all ages)</p> | Prosiect Gwrydd Wales Purchasing Consortium | Caerwent |
| J. Pratt | <p>Infrastructure and Neighbourhood Services Lead Officer – Frances O’Brien Support Officers – Roger Hoggins, Carl Touhig, Nigel Leaworthy</p> <p>County Roads / Pavements South Wales Trunk Road Agency</p> | SEWTA Prosiect Gwyrdd | Goytre Fawr |

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|----------|--|--|----------|
| | <p>Highways Maintenance, Transport, Traffic & Network Management, Car Parks / Illegal Parking Enforcement Whole Authority De-carbonisation Plastic Free Monmouthshire Waste / Recycling / Cleansing Grounds Maintenance Parks & Open Spaces/ Public Conveniences Flood Prevention / Management / SUDs</p> | | |
| S. Jones | <p>Social Justice & Community Development Lead Officer – Frances O’Brien Support Officers – Cath Fallon, David Jones, Ian Bakewell</p> <p>Rural Deprivation / Isolation; Digital Deprivation Poverty / Disadvantage Homelessness; Supporting People Community Safety / Equality / Protected Characteristics Public Relations; / Communications / Marketing Trading Standards / Environmental Health; Licensing; Registrars</p> | | Llanover |

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.